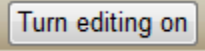
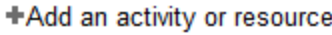



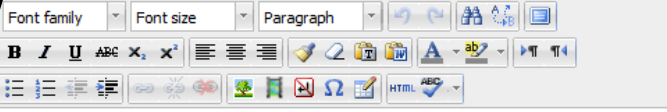
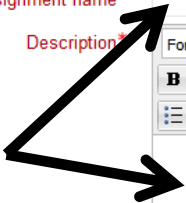


HOW TO CREATE A RUBRIC


<p>Turn editing on</p>	<div style="text-align: right;">  <div style="border: 1px solid black; border-radius: 15px; padding: 5px; display: inline-block;"> Click the Turn editing on button </div> </div>
<p>Click on the link Add an activity or resource</p>	<div style="text-align: right;"> <div style="border: 1px solid black; border-radius: 15px; padding: 5px; display: inline-block;"> Click the Add an activity link </div>  </div>
<p>Under Activities, select Assignment</p>	<div style="text-align: right;">  <div style="border: 1px solid gray; padding: 5px; background-color: #f0f0f0;"> ACTIVITIES <input checked="" type="radio"/>  Assignment </div> </div>
<p>Click Add</p>	<div style="text-align: right;"> <div style="border: 1px solid black; border-radius: 15px; padding: 5px; display: inline-block;"> Click Add </div>  </div>
<p>Give the assignment a name (Assignment name*)</p> <p>Give the assignment a description (Description*)</p>	<div style="text-align: right;"> <div style="border: 1px solid gray; padding: 5px; background-color: #f0f0f0;"> <div style="border-bottom: 1px solid gray; padding-bottom: 5px;"> Assignment name* <input type="text"/> </div> <div style="padding: 5px;"> Description* <input type="text"/> </div> </div> <div style="margin-top: 5px;">  </div> </div> <div style="text-align: left; margin-left: 20px;">  </div>
<p>Complete the Assignment settings, Submission settings, and Feedback settings that are specific to this particular assignment.</p>	<div style="text-align: right;"> <div style="border-left: 1px solid gray; border-right: 1px solid gray; padding: 5px; margin-bottom: 10px;"> Assignment settings </div> <div style="border-left: 1px solid gray; border-right: 1px solid gray; padding: 5px; margin-bottom: 10px;"> Submission settings </div> <div style="border-left: 1px solid gray; border-right: 1px solid gray; padding: 5px;"> Feedback settings </div> </div>


Under the Grade section, choose the points available in the Grade field for this particular assignment (100 points is the default).

Change the Grading method to **Rubric**.

Grade

Grade

Grading method 

Grade category 


- Simple direct grading
- Marking guide
- Rubric**


Click **Save and display**.





Select the option to **Define new grading form from scratch**.

Advanced grading: Assignment (Submissions)

Change active grading method to 



 Define new grading form from scratch

 Create new grading form from a template

Give the rubric a name
(Name*).

Name*

Click to edit criterion

Click to edit level
(and enter point level)

Rubric	✗ Click to edit criterion	Click to edit level 0 points ✗	Click to edit level 1 points ✗	Click to edit level 2 points ✗	+ Add level
--------	--	--	--	--	--

+ Add criterion

Click to edit criterion and Click to edit level	✗ Choice Of Article ↓	<div style="border: 1px solid gray; padding: 5px; width: 80%;"> Article chosen is irrelevant to class material. </div> <div style="margin-top: 5px;"> <input style="width: 40px;" type="text"/> points ✗ </div>	Article relevance is weak. 2 points ✗	Article chosen is relevant to class material. 3 points ✗	Article is carefully chosen for its relevance to class material. 4 points ✗	+ A
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To add more point levels, click the **Add level** button.

+ Add level

When all information has been entered for the criterion, click the Add criterion button and repeat until all of the rubric has been entered.

+ Add criterion

Click on Save rubric and make it ready.

After students have submitted, you can View/grade all submissions.

View/grade all submissions

For each criterion, select the point level. Once selected the cell will be highlighted green. Continue making selections for each criterion. The total points will be calculated.

Grade:

Choice Of Article	Article chosen is irrelevant to class material. <i>1 points</i>	Article relevance is weak. <i>2 points</i>	Article chosen is relevant to class material. <i>3 points</i>	Article is carefully chosen for its relevance to class material. <i>4 points</i>	
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<p>To repeat this process for the next student, select the option to Save and show next.</p>	<p>Grading student 1 of 3</p> <p><input type="button" value="Save changes"/> <input type="button" value="Save and show next"/> <input type="button" value="Cancel"/></p> <p><input type="button" value="Next"/></p>			
<p>Example of completed rubric grading.</p>	<table border="1"><tr><td data-bbox="555 621 873 779">Student One</td><td data-bbox="873 621 1036 779">Submitted for grading Graded</td><td data-bbox="1036 621 1214 779"><input checked="" type="checkbox"/> 15.00 / 24.00</td></tr></table>	Student One	Submitted for grading Graded	<input checked="" type="checkbox"/> 15.00 / 24.00
Student One	Submitted for grading Graded	<input checked="" type="checkbox"/> 15.00 / 24.00		